# **TEMPLATE EXAMPLES**

BEHIND THE SCENES: The Production and Planning of Convening Leaders LIVE 2020



# **LIVE Program Overview**

MONDAY 8:30am-9:00am MASH-UP STUDIO MONDAY 9:00am-10:30am MAIN STAGE  Opening Main Stage   The Infinite Game (Simon Sinek)	TUESDAY 8:30am-9:00am MASH-UP STUDIO TUESDAY 9:00am-10:15am MAIN STAGE  Tuesday Morning Main Stage   Inspire Social Change Through Storytelling (Bozama Saint John)	WEDNESDAY 8:30am-9:00am MASH-UP STUDIO WEDNESDAY 9:00am-10:00am CONCURRENTS Option 1 / Option 2
MONDAY 10:30am-11:15am MASH-UP STUDIO	TUESDAY 10:15am-11:00am MASH-UP STUDIO	WEDNESDAY 10:00am-10:30am MASH-UP STUDIO
MONDAY 11:15am-12:15pm CONCURRENTS	TUESDAY 11:00am-12:00pm CONCURRENTS	WEDNESDAY 10:30am-11:30am PRE-RECORDED
Option 1 / Option 2	Option 1 / Option 2	Option 1 / Option 2
MONDAY 12:15pm-12:45pm MASH-UP STUDIO	TUESDAY 12:00pm-12:30pm MASH-UP STUDIO	
MONDAY 12:45pm-1:15pm LUNCH BREAK	TUESDAY 1:30pm-1:00pm LUNCH BREAK	
MONDAY 1:15pm-1:45pm MASH-UP STUDIO	TUESDAY 1:00pm-1:30pm MASH-UP STUDIO	
MONDAY 1:45pm-2:45pm CONCURRENTS	TUESDAY 1:30pm-2:30pm CONCURRENTS	
Option 1 / Option 2	Option 1 / Option 2	
MONDAY 2:45pm-3:30pm MASH-UP STUDIO	TUESDAY 2:30pm-3:15pm MASH-UP STUDIO	
MONDAY 3:30pm-4:30pm CONCURRENTS  Option 1 / Option 2	TUESDAY 3:15pm-4:15pm MAIN STAGE  Tuesday Afternoon Main Stage   Go or No Go? Making Decisions to Maximize Results (Gene Kranz)	
MONDAY 4:30pm-4:45pm MASH-UP STUDIO	TUESDAY 4:15pm-4:30pm MASH-UP STUDIO	



# **Education Program**

Arena   Accelerate Stage Hall B Hall D	Arena   Tech Talk Sta Hall D													
Main Stage   The Infinite Game with Simon Sinek - Domain A. Strategic Planning Break (45 min)														
(Ann) (Michelle) (Ca	rena - Tech Talk Stage aitlin) )-30 min each													
Jennifer Darling <u>Sarah Shewey</u> Pe Jai	ne Power of ersonalization I <u>mes Brixius (Cvent)</u> ob Hamilin (Cvent)													
https://app.asana.com/0/113297549214														
214 https://app.asana.com/0/113297	ps://app.asana.com/0/11329													
	rena - Tech Talk Stage aitlin)													
Critical to Constructive: Take Action: Steps to an Tex Using Mindfulness to Turn Mistakes Into Productivity <u>Ed Salvato</u> <u>Melani Massey</u> <u>Billy Kolber</u> <u>Kryss Shane</u> Brought you by VisitDallas	ch Talk 2 - Bravura													
0214 https://app.asana.com/0/113297549214 https://app.asana.com/0/113297549214 http	ps://app.asana.com/w/11329/													
	rena - Tech Talk Stage aitlin)													
Next Career Move Legal Requirement to Str Donna Kastner Protect Attendees Tee	re Event Planners ruggling with Event schnology? n Webb (EventsForce)													
1:30	1:30 Next Career Move Legal Requirement to St <u>Donna Kastner</u> Protect Attendees Te <u>Jeff Tidwell Desiree Knight</u> <u>Ia</u> <u>Stephanie Jones</u> <u>Elaine Williams</u> <u>Mark Vaughan</u>													



# **Choosing Studios**

CL20 - REACH	Room 201 LIVESTREAM	Audience Acq. & Engage. Room 303	Trending Now Room 154 LIVE STREAM	Leadership Room 307 LIVE STREAM	Media Room 153	Event Strat. & Design Room 205	Room 207 LIVE STREAM	Lifestyle Room 301	Arena   Accelerate Stage Hall B	Arena   ACTion Stage Hall D	Arena   Tech Talk Stag Hall D
Asana URL	https://app.asana.com/0/113297549214	https://app.asana.com/0/113297549214	https://app.asana.com/0/113297549214	https://app.asana.com/0/1132975492	1						
						Monday, January 6, 2020					
00 - 10:30 a.m.					Main Stage   The Infinite	Game with Simon Sinek - Don	ain A. Strategic Planning				
	Break (45 min)										
:15 a.m 12:15 p.m. oncurrent Sessions	Business of Events (Leslie)	Audience Acquisition & Engagement (Leslie)	Trending Now (Caitlin)	Leadership (Leslie)	Media (Caitlin)	Event Strategy & Design (Michelle B.)	Innovation (Ann)	.ifestyle (Judy)	Arena - Accelerate Stage (Ann)	Arena - ACTion Stage (Michelle)	Arena - Tech Talk Stage (Caitlin) 20-30 min each
	Trading Places: Sharing Stories of Failure to Lead to Success <u>Martin Boyle</u> Karen Hillard	Safeguarding Your Events from Having a Shelf Life <u>Stacev Kashubeck</u> [SUPPLIER]	Welcoming Diverse Travelers with More Inclusive Events <u>Ed Salvato</u> <u>Billy Kolber</u>	Creating a Psychologically Safe Workplace <u>Michelle Kim</u> *DO NOT RECORD**	Want Engagement? You Have 8 Seconds - GO! <u>Dr. Debra Jasper</u> [SUPPLIER]	Designing from the Ground Up (Experient) <u>Tim Simpson</u>	What's New and Next for Events in China and Asia Pacific <u>Erica Seo</u>	Staying Balanced While on he Road, Again <u>Rachael Riggs</u>	Increase Your Sales Leads Jennifer Darling [SUPPLIER]	Lead Like an Entrepreneur <u>Sarah Shewey</u>	The Power of Personalization James Brixius (Cvent) Rob Hamilin (Cvent)
			LIVESTREAM	LIVESTREAM			POLLING				
Asana URL	https://app.asana.com/0/113297549214	https://app.asana.com/0/11329754921	https://app.asana.com/0/113297549214	https://app.asana.com/0/1132975492	https://app.asana.com/0/11329754921	1 https://app.asana.com/0/113297549214	https://app.asana.com/0/113297549214	ttps://app.asana.com/0/11329754921	4 https://app.asana.com/0/11329	https://app.asana.com/0/113297549214 7	https://app.asana.com/0/11329
2:30 - 1:30 p.m.						Lunch (no programming)					
45 - 2:45 p.m. oncurrent Sessions		Audience Acquisition & Engagement (Leslie)	Trending Now (Michelle B.)	Leadership (Caitlin)	Media (Leslie)	Event Strategy & Design (Leslie)	Innovation (Carrie)	.ifestyle (Judy)	Arena - Accelerate Stage (Leslie)	Arena - ACTion Stage (Caitlin)	Arena - Tech Talk Stage (Caitlin)
	Moderator: Mary Pat Cornett Michael Barrett	Down Content To Dial Up			Connecting with Multicultural Audiences Through Social Media <u>Ameerah Saine</u>	Beyond the Exhibit Floor: Rethinking Sponsorship for Medical Meetings <u>Paula Rowntree</u> <u>Danielle Urbina</u>	Letting Go and Learning Fast to Thrive <u>Heather McGowan</u> LIVE STREAM	Nanaging the Unexpected or Stress Reduction <u>Devon Pipars</u>	Critical to Constructive: Using Mindfulness to Turn Mistakes Into Productivity <u>Melani Massey</u> Brought you by VisitDallas	Take Action: Steps to an Inclusive Environment <u>Ed Salvato</u> <u>Billy Kolber</u> <u>Kryss Shane</u> <u>Ron Renee Roley</u>	Tech Taik 2 - Bravura
Asana URL	https://app.acana.com/0/11320754021/	https://app.acana.com/0/11320754021/	https://app.asana.com/0/113297549214	Hine://ann.seana.com/0/1132075402	4 https://app.asana.com/0/11329754921	https://app.acapa.com/0/113207540214	https://app.asana.com/0/113297549214	Hine://ann.acana.com/0/11320754021	4 https://app.acana.com/0/11320754021	4/ https://app.asana.com/0/113297549214	https://app.asana.com///11320
45 - 3:30 p.m.	Break (45 min)	https://app.asana.com/or/1525/04521	https://app.asana.com/or 11626/104621	https://app.asana.com/writio257.0452	nepstrapplasana.com/or 1525/04521	Hipstrapp.asana.com/w/113297049214		Rips.happ.asana.com/wrijszor.o4ozi	4 https://app.asana.com/or 11329/04921	4 https://app.asana.com/ov/1525/045214	https://app.asana.com/or 1329
30 - 4:30 p.m. oncurrent Sessions		Audience Acquisition & Engagement (Leslie)	Trending Now (Caitlin)	Leadership (Leslie)	Media (Caitlin)	Event Strategy & Design (Michelle B.)	Innovation (Carrie)	.ifestyle (Judy)	Arena - Accelerate Stage (Caitlin)	Arena - ACTion Stage (Caitlin)	Arena - Tech Talk Stage (Caitlin)
	Negotiations	Using Behavioral Science to Increase Engagement <u>Zarak Khan</u>	Human Trafficking: Closer Than You Think <u>Theresa Flores</u> Kyra Wooden	Leadership at All Levels: Jsing Intention to Build Success Gail Alofsin LIVE STREAM	Working with Influencers – What it Costs, How it Works and Why the Meetings Industry Is Embracing It <u>Susan Sweeney</u>	Six Steps to Mission-Centered Meeting Design <u>Sarah Shewey</u>	Stay in the Game by Increasing Your Adaptability to New Technology Holly Ransom LIVE STREAM	Desk Bits & Stretches Repeated Tuesday at 1:30 om) <u>aurie Eagle</u>	What's Next: Piloting Your Next Career Move <u>Donna Kastner</u> Jeff Tidwell	Risk Management: Fulfill The Legal Requirement to Protect Attendees <u>Desiree Knight</u> <u>Stephanie Jones</u> Elaine Williams <u>Mark Vaughan</u> <u>Gary Murakami</u>	Are Event Planners Struggling with Event Technology? Ian Webb (EventsForce



# **Choosing Sessions**

CL20 - REACH	Business of Events Room 201 LIVE STREAM	Trending Now Room 154 LIVE STREAM	Leadership Room 307 LIVESTREAM	Innovation Room 207 LIVESTREAM										
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		Monday, Jar	nuary 6, 2020	-										
9:00 - 10:30 a.m.	Main Stage   The Infinite Game with Simon Sinek - Domain A. Strategic Planning													
	Break (45 min)													
l1:15 a.m 12:15 p.m. Concurrent Sessions	Business of Events (Leslie)	Trending Now (Caitlin)	Leadership (Leslie)	Innovation (Ann)										
	Trading Places: Sharing Stories of Failure to Lead to Success <u>Martin Boyle</u> Karen Hillard	Welcoming Diverse Travelers with More Inclusive Events Ed Salvato Billy Kolber	Safe Workplace Michelle Kim **DO NOT RECORD**	What's New and Next for Events in China and Asia Pacific Erica Seo										
Asana URL		LIVESTREAM	LIVESTREAM	POLLING										
	https://app.asana.com/0/113297549214	https://app.asana.com/0/113297549214	https://app.asana.com/0/113297549214 rogramming)	4: https://app.asana.com/0/11329754921										
2:30 - 1:30 p.m.  :45 - 2:45 p.m.	Business of Events (Zibby)	Innovation (Carrie)												
Concurrent Sessions	Dusiness of Events (Zibby)	Trending Now (Michelle B.)	Leadership (Caitlin)	innovation (Carrie)										
	Sustainability: No Longer an Option, But a Necessity Moderator: Mary Pat Cornett Michael Barrett Mac Campbell Dr. Aurora Benton	Ubertrends: How Trends and Innovation are Transforming Our Future <u>Michael Tchong</u>	Reach New Business Heights with Purpose, Alignment & Leadership <u>Naomi Simson</u> (Saxton Speaker)	Letting Go and Learning Fast to Thrive <u>Heather McGowan</u>										
		*	LIVESTREAM											
Asana URL	https://app.asana.com/0/113297549214	https://app.asana.com/0/113297549214	https://app.asana.com/0/113297549214	https://app.asana.com/0/11329754921										
2:45 - 3:30 p.m.	Break (45 min)			_										
3:30 - 4:30 p.m. Concurrent Sessions	Business of Events (Leslie)	Trending Now (Caitlin)	Leadership (Leslie)	Innovation (Carrie)										
	Get to Yes in Contract Negotiations <i>Moderator:</i> <u>Heather</u> <u>Seasholtz</u> <u>Joshua Butler</u> <u>Joshua Grimes</u> <u>Carrie Abernathy</u>	Human Trafficking: Closer Than You Think <u>Theresa Flores</u> <u>Kyra Wooden</u>	Leadership at All Levels: Using Intention to Build Success Gail Alofsin LIVE STREAM	Stay in the Game by Increasing Your Adaptability to New Technology Holly Ransom										



### **Livestream Schedule Details**

Session Title	Session Date	Session Start Time	Session End Time	Session Description	Session Room	Learning Objective 1	Learning Objective 2	Learning Objective 3 Credit Amount	: Speaker(s)
Daily Warm Up - Welcome to Convening Leaders LIVE	1/6/2020	8:30 AM	9:00 AM	Join us for a morning rundown of the o	Mash Up Studio			0	Leslie Bailey, Derrick Johnson
Opening Main Stage   The Infinite Game	1/6/2020	9:00 AM	10:30 AM	How can we win a game that has no e	Main Stage			1.5	Simon Sinek
Monday Morning Live Interviews- 10:30 AM	1/6/2020	10:30 AM	11:15 AM	Tune in for live interviews with various	Mash Up Studio			0	Leslie Bailey
Welcoming Diverse Travelers with More Inclusive Events	1/6/2020	11:15 AM	12:15 PM	LGBTQ+ business events attendees of	Room 154	Understand the diversity v	Identify best practices for	Access education and tra 1	Billy Kolber, Ed Salvato
Creating a Psychologically Safe Workplace	1/6/2020	11:15 AM	12:15 PM	Psychological safety, or emotional safe	Room 307	Define psychological safe	Identify common mistake	Discuss practical tips tha 1	Michelle Kim
Monday Afternoon Live Interviews- 12:15 PM	1/6/2020	12:15 PM	12:45 PM	Tune in for live interviews with various	Mash Up Studio			0	Leslie Bailey, David McMillan
Monday Lunch Break	1/6/2020	12:45 PM	1:15 PM	We have built in a half hour break this	-			0	
Monday Afternoon Live Interviews- 1:15 PM	1/8/2020	1:15 PM	1:45 PM	Tune in for live interviews with various	Mash Up Studio			0	Leslie Bailey, Eduardo Chaillo
Reach New Business Heights with Purpose, Alignment, & Leadership	1/6/2020	1:45 PM	2:45 PM	As one of Australia's leading entrepret	Room 307	Identify why the right mix	Recognize key growth dri	Explore the correlation b 1	Naomi Simson
Letting Go and Learning Fast to Thrive	1/6/2020	1:45 PM	2:45 PM	Having a fixed mindset and leaning or	Room 207			1	Heather McGowan
Monday Afternoon Live Interviews- 2:45 PM	1/6/2020	2:45 PM	3:30 PM	Tune in for live interviews with various	Mash Up Studio			0	Leslie Bailey, Derrick Johnson
Leadership at All Levels: Using Intention to Build Success	1/6/2020	3:30 PM	4:30 PM	Leadership can be an elusive, but lear	Room 307	Develop a leadership mile	Understand how commun	Review your A.C.E. lead 1	Gail Alofsin
Stay in the Game by Increasing Your Adaptability to New Technology	1/6/2020	3:30 PM	4:30 PM	Technology is aggregating the speed,	Room 207	Assess if you, your team	Apply a behavioral frame	v Leverage better insights, 1	Holly Ransom
Virtual Wrap Up - Monday	1/8/2020	4:30 PM	4:45 PM	Wrap up the day with our program lea	Mash Up Studio			0	Leslie Bailey, David McMillan, Zibby Aman, Tonya Almond
Daily Warm Up- Welcome to Convening Leaders LIVE- Day Two	1/7/2020	8:30 AM	9:00 AM	Join us for a morning rundown of the o	Mash Up Studio			0	Leslie Bailey, Derrick Johnson
Tuesday Morning Main Stage   Inspire Social Change Through Brand Storytelling	1/7/2020	9:00 AM	10:15 AM	Marketing trailblazer Bozoma Saint Jo	Main Stage			1.25	Bozama Saint John
Tuesday Morning Live Interviews- 10:15 AM	1/7/2020	10:15 AM	11:00 AM	Tune in for live interviews with various	Mash Up Studio			0	Leslie Bailey
The Art of Persuasion: Using Influence to Increase Sales	1/7/2020	11:00 AM	12:00 PM	In this fast paced session, Business e	Room 307	Demonstrate clear and pe	Analyze trading technique	Identify best practices for 1	David Meade
This is Your Event. This is Your Event on 5G.	1/7/2020	11:00 AM	12:00 PM	Get the inside scoop on how meetings	Room 154	Discover the nuances, pro	Understand 5G's impact of	Create a 5G implementa 1	Will Curran, Brandt Krueger
Tuesday Mid-Afternoon Live Interviews- 12:00 PM	1/7/2020	12:00 PM	12:30 PM	Tune in for live interviews with various	Mash Up Studio			0	Leslie Bailey, David McMillan
Tuesday Lunch Break	1/7/2020	12:30 PM	1:00 PM	We have built in a half hour break this	-			0	
Tuesday Afternoon Live Interviews- 1:00 PM	1/7/2020	1:00 PM	1:30 PM	Tune in for live interviews with various	Mash Up Studio			0	Leslie Bailey, Eduardo Chaillo
Make the Right Connections: Who to Have in Your Corner	1/7/2020	1:30 PM	2:30 PM	With the click of the mouse you are vir	Room 307	Discover the four types of	Recognize the value of a	Learn what tools to cultiv 1	Janine Garner
AR/VR: Gimmick or Strategy	1/7/2020	1:30 PM	2:30 PM	Session Details Coming Soon!	Room 207			1	Stephen Rose
Tuesday Afternoon Live Interviews- 2:30 PM	1/7/2020	2:30 PM	3:15 PM	Tune in for live interviews with various	Mash Up Studio			0	Leslie Bailey, Derrick Johnson
Tuesday Afternoon Main Stage   Go or No Go? Making Decisions That Maximize Results	1/7/2020	3:15 PM	4:15 PM	Go or No Go? That was the question t	Main Stage			1	Gene Kranz
Virtual Wrap Up - Tuesday	1/7/2020	4:15 PM	4:30 PM	Wrap up the day with our PCMA Boar	Mash Up Studio			0	Leslie Bailey, David McMillan, Greg O'Dell, Stuart Ruff-Lyon
Daily Warm Up - Welcome to Convening Leaders LIVE - Day Three	1/8/2020	8:30 AM	9:00 AM	Join us for a morning rundown of the o	Pre-recorded			0	Leslie Bailey, Derrick Johnson
The Power of Social Impact and Sustainability	1/8/2020	9:00 AM	10:00 AM	The intersection of social impact, hosp	Room 201	Explore strategies to iden	Learn how to ease the dis	Identify collaborative opp 1	Chance Thompson, Daniel Hayes
Harnessing Emotion as a Leader: Tools to Express Emotions at Work	1/8/2020	9:00 AM	10:00 AM	Leadership success is shaped by effe	Room 307	Distinguish differences be	Review useful tools to as	Explain the importance o 1	Liz Fosslien
Wednesday Morning Mash Up Studio Interviews- 10:00 AM	1/8/2020	10:00 AM	10:30 AM	Join us to wrap up Convening Leaders	Pre-recorded				Leslie Bailey, David McMillan, Sherrif Karamat
Human Trafficking: Closer Than You Think	1/8/2020	10:30 AM	11:30 AM	Not every instance of human trafficking	Pre-recorded	Discover ways you can su	Recognize the signs of se	Understand human traffic 1	Theresa Flores, Kyra Wooden
Ubertrends: How Trends and Innovation Are Transforming Our Future	1/8/2020	10:30 AM	11:30 AM	Discover how "ubertrends" and innova	Pre-recorded	Learn the transformative	Initiate the necessary dia	Leverage game-changin 1	Michael Tchong



### **Capture Session Details**

	-	-	-	-		_			-	
Session Title	Session Date	Session Start Time	Session End Time	Session Description	Session Room	Learning Objective 1	Learning Objective 2	Learning Objective 3	Credit Amount	Speaker(s)
What's New and Next for Events in China and Asia Pacific	1/8/2020	11:15 AM	12:15 PM	China's reputation as a top meeting destination	Room 207	Identify growth opportu	Establish key criteria fo	Recognize potential op	1	Erica Seo
NO RECORDING - Trading Places: Sharing Stories of Failure to Lead to	1/8/2020	11:15 AM	12:15 PM		Room 201					
Sustainability: No Longer an Option, But a Necessity	1/8/2020	1:45 PM	2:45 PM	While there are many altruistic reasons to ma	Room 201	Describe the relationsh	Leverage frameworks a	Identify data that demo	1	Aurora Benton, Mac Campbell, Michael Barr
Ubertrends: How Trends and Innovation Are Transforming Our Future	1/8/2020	1:45 PM	2:45 PM	Discover how "ubertrends" and innovations a	Room 154	Learn the transformativ	Initiate the necessary d	Leverage game-changi	1	Michael Tchong
Get to Yes in Contract Negotiations	1/8/2020	3:30 PM	4:30 PM	Discover the negotiation strategies that will h	Room 201	Understand our current	Discover key trends in	Consider how to react	1	Heather Seasholtz, Joshua Butler, Joshua G
Human Trafficking: Closer Than You Think	1/6/2020	3:30 PM	4:30 PM	Not every instance of human trafficking involv	Pre-recorded	Discover ways you can	Recognize the signs of	Understand human traf	1	Theresa Flores, Kyra Wooden
Smart Cities: Strategies, Successes, and Impacts	1/7/2020	11:00 AM	12:00 PM	Smart Cities initiatives are designed to impro	Room 207	Understand the impact	Identify opportunities for	Explore ways to promo	1	Greg O'Dell, Julie Coker Graham, Emmanue
Solving for the Hotel Room Block Conondrum	1/7/2020	11:00 AM	12:00 PM	Participate in this session to hear different pe	Room 201	Understand key finding	Discuss perspectives w	Apply insights to impro-	1	Mark Lomanno, Jerry Cito, Frank Passanant
Preparedness and Agility in an Uncertain World	1/7/2020	1:30 PM	2:30 PM	Marketplace disruptions, geopolitical upheava	Room 201	Identify practical measure	Establish strong local s	Develop a nimble mind	1	Carolyn Pund, Selina Sinclair, Ben Goedege
Launch and Leverage SMM to Open Up Opportunity and Resources	1/7/2020	1:30 PM	2:30 PM	The art of strategic meetings management is	Room 154	Five simple ways to ge	Three ways to leverage	Three tips for how to st	1	Bill Zimmer, Beth Surmont
Navigating Your Diverse Workplace	1/8/2020	9:00 AM	10:00 AM	It's possible to have five generations represe	Room 154	Define demographic ar	Create communication:	Identify alternatives to :	1	Alissa Carpenter
NO SESSION SCHEDULED	1/8/2020	9:00 AM	10:00 AM		Room 207					
Session to be rebroadcasted on Wednesday 1/8.										



# Mash-Up Studio Schedule

SCONVENING LEADERS 2020

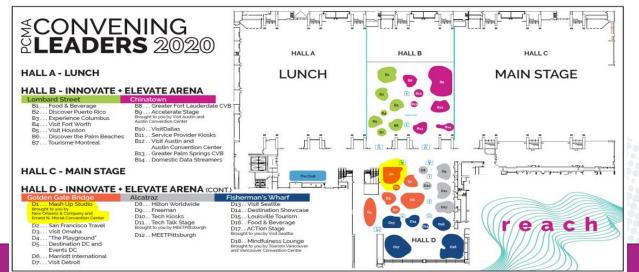
TIME	TOPIC	SUBJECT	TIME	TOPIC	SUBJECT	TIME	TOPIC	SUBJECT
N	MONDAY 8:30am-9:00am			TUESDAY - 8:30am-9:00ar		W	EDNESDAY 8:30am-9:00ar	
	(DERRICK	9		(DERRI	CK)		(DERRIC)	9
8:30 AM Welcom	ne		8:30 AM	Welcome		8:30 AM	Welcome	
8:35 AM Opening	g Reception		8:35 AM	PWAP		8:35 AM	Closing Reception	
8:40 AM Platform				Platform Overview			Interview	UCLA Study
8:45 AM Interview	w	Jamie Murdock/Donna Kastner	8:45 AM	Interview	John Solis (Houston)	8:45 AM	Interview	
8:50 AM Simon S			8:50 AM	Bozama Saint John preview			Upcoming Sessions preview	
8:55 AM Pre-roll			8:55 AM			8:55 AM		
	MONDAY - 9:00am-10:30a	m – MAIN STAGE		TUESDAY - 9:00am-10:1	15am MAIN STAGE	W	EDNESDAY - 9:00am-10:00a	am CONCURRENTS
M	ONDAY 10:30am-11:15am	- MASH-UP STUDIO		TUESDAY 10:15am-11:00a	am – MASH-UP STUDIO	WE	DNESDAY 10:00am-10:30a	m MASH-UP STUDIO
	(CHINYERI	E)		(CHINYE	ERE)		(DAVID)	
10:30 AM Introlba	anter with co-host		10:15 AM	Introbanter with co-host		11:00 AM	Discuss Concurrents	
10:35 AM Interview	w	Simon Sinek*	10:20 AM	Interview	WII Curran/Brandt Krueger	11:05 AM		
10:40 AM Interview	w	Ed Salvato/Billy Kolber	10:25 AM	Interview	David Meade*	11:10 AM	Interview	Sherril"/San Fran (Joe)
10:45 AM Interview	w	Michelle Kim	10:30 AM	Interview	Ameerah Saine	11:15 AM	Interview	Sherrif"
10:50 AM Interview	w	Felix Rundel/Sami Benchekroun	10:35 AM	Interview	APAC Student winners (Uzen & Dalton)	11:20 AM	Interview	Sherrif"
10:55 AM Interview	w.	Michael Tchong*	10:40 AM	Interview	NA Student winners (Luke & Olivia)	11:25 AM	Thank you & Close	
11:00 AM Interview		(buffer for mainstage running over)	10:45 AM	Interview	(buffer for mainstage running over)	WEDNES	SDAY - 10:30am-11:30am - I	PRE-RECORDED SESSIONS
11:05 AM Lincomi	ing Session Options		10:50 AM	Upcoming Session Options	(	Wednesday 8:30am/9	00am will be pre-recorded on Mon	day 1:45pm-2:15pm
11:10 AM Pre-roll	V 1		10:55 AM			-	11:30am will be pre-recorded on M	
	MONDAY 11:15am-12:15pm	- CONCURRENTS	The same of the	TUESDAY - 11:00am-12:00	mm CONCURRENTS	This straty through		a saif a support the spectrum
	ONDAY - 12:15pm-12:45pm			TUESDAY 12:00pm-12:30p				
	(DAVID)	- MASH-UP STUDIO		(DAVI				
12:15 PM Intro/ba				Introbanter with co-host				
	s concurrent highlights			Interview	Stephen Rose			
12:25 PM Interview		Naomi Simson"		Interview	Janine Garner*			
12:30 PM Interview		Heather McGowan*	12:15 PM	Tech Spot 2	Digital			
12:35 PM Interview	w	Laurie Eagle		Tech Spot 2	Digital			
12:40 PM			12:25 PM	Tech Spot 2	Digital			
	MONDAY - 12:45pm-1:15pm	n – LUNCH BREAK		TUESDAY 12:30pm-1:00	0pm LUNCH BREAK			
N	MONDAY 1:15pm-1:45pm			TUESDAY - 1:00pm-1:30pr	m MASH-UP STUDIO			
	(EDUÁRDO	D)		(DERŘI	CK)			
1:15 PM			1:00 PM					
1:20 PM Interview	w	Erica Seo	1:05 PM	Interview	Martin Boyle/Karen Hillard			
1:25 PM Interview	w	Kyra Wooden	1:10 PM	Interview	NOLA			
1:30 PM Interview	w	Jim Parker (digitali)	1:15 PM	Interview	Joey Wedel (mediasite)			
1:35 PM Upcomit	ing Session Options		1:20 PM	Upcoming Session Options				
1:40 PM Pre-roll			1:25 PM	Pre-roll				
MONDAY - 1:4	45pm-2:45pm CONCURRE	NTS (pre-record, see columns I-K)		TUESDAY 1:30pm-2:30p	m CONCURRENTS		PRE-RECORD TIMING	ON MONDAY
N	MONDAY 2:45pm-3:30pm	MASH-UP STUDIO		TUESDAY - 2:30pm-3:15pr	m MASH-UP STUDIO		MONDAY - 1:45PM-2:15PM	- MASH-UP STUDIO
	(DERRICK	0		(EDUAR	DO)		(DERRIC)	
2:45 PM Introba	anter with co-host		2:30 PM	Introbanter with co-host		1:45 PM	Welcome	
2:50 PM Discuss	s concurrents		2:35 PM	Interview	Janet Dell (Freeman)	1:50 PM	Closing Reception	
2:55 PM Interview	w	Gail Alotsin	2:40 PM	Interview	Chance Thompson/Dan Hayes		Interview	UCLA Study
3:00 PM Interview	w	Holly Ransom	2:45 PM	Interview	Debra Jasper		Interview	
3:05 PM Tech Sp		Mediasite		Interview	Alien Gannett		Upcoming Sessions preview	
3:10 PM Tech Sp		Mediasite		Interview	Alissa Carpenter	2:10 PM		
3:15 PM Tech So		Mediasite		Interview	Miguel Santasusana			
3:20 PM Upcomit				Upcoming Main Stage				
3:25 PM Pre-roll	V		3:10 PM					
		NTS (pre-record, see columns I-K)		TUESDAY - 3:15pm-4:13	5nm MAIN STAGE		PRE-RECORD TIMING	
	MONDAY 4:30pm-4:45pm			TUESDAY - 4:15pm-4:30pr			MONDAY - 3:45PM-4:15PM	
Ň	- NONDAY 4:30pm-4:45pm (DAVID)	- MASH-OP STODIO		TUESDAY - 4:15pm-4:30pr (DAVII			MONDAY - 3:45PM-4:15PM ( DAVID)	- MASH OP STUDIO
4:30 PM Discuss	s Concurrents		4:15 PM	Discuss Main Stage		3:45 PM	Discuss Concurrents	
4:35 PM Interview		Zibby/Tonya		Interview	Greg O'Dell/Stuart Ruff"		Discuss Upcoming Concurrents	
	& Tuesday preview		4:25 PM	Closing Reception & Wednesday preview			Interview	Sherrif'/San Fran (Joe)
				0			Interview	Sherril"
						4:05 PM	Interview	Sherr
						4:05 PM 4:10 PM	Thank you & Close	Sherril"

#### **Livestream Interview Invites**

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1) Attendee		es, 9 tendaturey accepted, 9 decimes. PCMA CL20 Mash-Up Interview	(i) Attend		ponses: 2 accepted, 0 tentatively Title PCMA CL	why scrapted, 6 declined. TL20 Mash-Up Interview					
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	Start time End time	Mon 1/4/2020         Image: Transmitting to the state stat				2020 📅 10,25 AM v Pacific Time (US 8, Cana v ). All day 📝 🔮 Time zones. 2020 📅 10,45 AM v Pacific Time (US 8, Cana v ) ♦ Make Recurring					
	Location	Moscone Center Hall D. Mush-Up Studio		Loc	Location Moscone Cents	enter, Hall D. Mash-Up Studio					
submitted aff	agreeing to be er this date are	interviewed for our livestream. Your interview will last approximately 5 minutes and will include questions that you have pre-approved. You will receive your questions by Friday, December 27 <sup>th</sup> , Please review the questions and send back any edits by Thursday, January 2 <sup>th</sup> , any changes not guaranteed to be included.	Livestrear	m Intervie	Up Studio – 10:30am PST rview Begins – 10:40am PS' I location of where the Mas						
		tion has been seen in the San Francisco time zone, SF1. If you are currently in a different time zone, your calendar may automatically adjust the time to reflect your time zone. This appointment starts 15 minutes prior to your interview time because I ask that you arrive at the Maal-Up in you calendar may automatically adjust the time to reflect your time zone. This appointment starts 15 minutes prior to your interview time because I ask that you arrive at the Maal-Up in you calendar may automatically adjust the time to reflect your time zone. This appointment starts 15 minutes prior to your interview time because I ask that you arrive at the Maal-Up in your calendar may automatically adjust the time to reflect your time zone. This appointment starts 15 minutes prior to your interview time because I ask that you arrive at the Maal-Up in your calendar may automatically adjust the time to reflect your time zone. This appointment starts 15 minutes prior to your interview time because I ask that you arrive at the Maal-Up in your calendar may automatically adjust the time to reflect your time zone. This appointment starts 15 minutes prior to your interview time because I ask that you arrive at the Maal-Up in your calendar may automatically adjust the time to reflect your time zone. This appointment starts 15 minutes prior to your interview time because I ask that you arrive at the Maal-Up in your calendar may automatically adjust the time to reflect your time zone. This appointment starts 15 minutes prior to your interview time because I ask that you arrive at the Maal-Up in the time to reflect you arrive at the time to reflect your time zone. This appointment starts 15 minutes prior to your interview time because I ask that you arrive at the Maal-Up in the time to reflect you are the time to ref	Please let me know if you have any questions.								
	h-Up Studio – 1 terview Begins –		See you ir Caitlin	n San Fran	rancisco!						
A more detai	ed location of w	here the Mash-Up Studio is in the Moscone Center will be shared closer to the conference.	Interview Questions:								
Please let me	know if you hav	e any questions.	1) Diversity and inclusion are two terms on the agendas of many organizers today, But what does it mean to be truly inclusive at an event? And how can organizers conduct honest evaluations of how they're doing in terms of being welcoming to everyone?								
See you in Sa Caitlin	n Francisco!		2) W	What are so	e some common challengr	nges you think planners face when planning inclusive events?					

- 3) What tools and training resources are available for meeting and event planners to utilize to ensure their events are, in fact, inclusive and welcoming to all
- 4) What is the best way for attendees to provide feedback or suggestions on creating more welcoming environments?
- 5) Your organization, HospitableMe, works with many destinations to identify challenges and opportunities in creating welcoming communities and events. What are some of the services you provide that lead to a positive experience for everyone involved?

Map of Moscone Center, Lower Level:





#### **Chat Moderation**

Chat moderator link	- https://live.digitellinc.com/apps/directory/packages/?grant=7595-UUD-PAQ-VMU									
Session Moderator	Session Title	Session Date	Session Start Time	Session End Time	Session Room	Speaker(s)	Session Description	Learning Objective 1	Learning Objective 2	Learning Objective 3
						Leslie Bailey, Derrick		Ceaning objective i		Leaning objective o
Marie	Daily Warm Up - Welcome to Convening Leaders LIVE	1/6/2020	8:30 AM	9:00 AM	Mash Up Studio	Johnson	Join us for a morning rundown of the day's agenda! How can we win a game that has no end?			
Marie	Opening Main Stage   The Infinite Game	1/6/2020	9:00 AM	10:30 AM	Main Stage	Simon Sinek				
Marie	Monday Morning Live Interviews- 10:30 AM	1/6/2020	10:30 AM	11:15 AM	Mash Up Studio	Leslie Bailey	Tune in for live interviews with various industry thought leaders, suppliers and featured speakers, live from San Francisco!			
Gina	Welcoming Diverse Travelers with More Inclusive Events	1/8/2020	11:15 AM	12:15 PM	Room 154	Billy Kolber, Ed Salvato	LGBTQ+ business events attendees can still face challenges despite the best inclusion efforts of events organizers. In this session, we'll take a closer look at the LGBTQ+	Understand the diversity within the LGBTQ+ community and describe the challenges that shape	Identify best practices for welcoming LGBTQ+ travelers and the means to implement them.	Access education and training resources for event planners, venue operators and service providers.
Jojo	Creating a Psychologically Safe Workplace	1/6/2020	11:15 AM	12:15 PM	Room 307	Michelle Kim	Psychological safety, or emotional safety, is the ability to let your fear show without concerns about negative perceptions. It's a critical component to creating a	Define psychological safety and its importance in the workplace.	Identify common mistakes we make that make workplace and events less inclusive.	Discuss practical tips that can be applied to creating a more inclusive culture wherever you are.
Becca	Monday Afternoon Live Interviews- 12:15 PM	1/6/2020	12:15 PM	12:45 PM	Mash Up Studio	Leslie Bailey, David McMillan	Tune in for live interviews with various industry thought leaders, suppliers and featured speakers, live from San Francisco!			
	Monday Lunch Break	1/6/2020	12:45 PM	1:15 PM	-		We have built in a half hour break this year - grab a snack and take a short break!			
Becca	Monday Afternoon Live Interviews- 1:15 PM	1/6/2020	1:15 PM	1:45 PM	Mash Up Studio	Leslie Bailey, Eduardo Chaillo	Tune in for live interviews with various industry thought leaders, suppliers and featured speakers, live from San Francisco!			
Marni	Reach New Business Heights with Purpose, Alignment, & Leadership	1/8/2020	1:45 PM	2:45 PM	Room 307	Naomi Simson	As one of Australia's leading entrepreneurs Naomi Simson (a Shark on Australian Shark Tank) shares a colorful entrepreneurial story of growth, leadership and culture. She expands on how aligning the right team to purpose, vision, and values created a winning formula to scale her enterprise in a rapidly changing experience economy.	ne of Australia's leading entrepreneurs Naomi Simson (a Shark on Australian rk Tank) shares a colorful entrepreneurial story of growth, leadership and culture. expands on how algning the right team' to purpose, vision, and values created a Identify why the right mix of growth, customers and		Explore the correlation between highly engaged teams and customer loyalty
Donna	Letting Go and Learning Fast to Thrive	1/6/2020	1:45 PM	2:45 PM	Rocom 207	Heather McGowan	Having a fixed mindset and leaning on behaviors that have made your career successful up to now may hold you back in the future. Future of work strategist Heather			
Nick	Monday Afternoon Live Interviews- 2:45 PM	1/8/2020	2:45 PM	3:30 PM	Mash Up Studio	Leslie Bailey, Derrick Johnson	Tune in for live interviews with various industry thought leaders, suppliers and featured speakers, live from San Francisco!			
Gina	Leadership at All Levels: Using Intention to Build Success	1/6/2020	3:30 PM	4:30 PM	Room 307	Gail Alofsin		Develop a leadership milestone plan.	Understand how communication and leadership can improve at all stages of a career.	Review your A.C.E. leadership strategy.
Edirin	Stay in the Game by Increasing Your Adaptability to New Technology	1/6/2020	3:30 PM	4:30 PM	Room 207	Holly Ransom	Technology is aggregating the speed, scale, and synthesis of change. If your organization harbors a tech resistant culture, you may be leaving opportunities on the	Assess if you, your team and organization have a tech-ready or tech resistant culture.	Apply a behavioral framework to strengthen your adaptability to new technologies that will enhance	Leverage better insights, reach, productivity and human connections to drive business growth.
Becca	Virtual Wrap Up - Monday	1/6/2020	4:30 PM	4:45 PM	Mash Up Studio	Leslie Bailey, David McMillan, Zibby	Wrap up the day with our program leads on PCMA's Events and Education teams to find out what's up next tomorrow!			
Marie	Daily Warm Up- Welcome to Convening Leaders LIVE- Day Two	1/7/2020	8:30 AM	9:00 AM	Mash Up Studio	Leslie Bailey, Derrick Johnson	Join us for a morning rundown of the day's agenda!			
Marie	Tuesday Morning Main Stage   Inspire Social Change Through Brand Storytelling	1/7/2020	9:00 AM	10:15 AM	Main Stage	Bozama Saint John	Marketing trailblazer Bozoma Saint John has changed how brands like Apple Music and Pepsi reach their audiences and impact communities using one key element - empathy.			
Marie	Tuesday Morning Live Interviews- 10:15 AM	1/7/2020	10:15 AM	11:00 AM	Mash Up Studio	Leslie Bailey	Tune in for live interviews with various industry thought leaders, suppliers and featured speakers, live from San Francisco!			
Marni	The Art of Persuasion: Using Influence to Increase Sales	1/7/2020	11:00 AM	12:00 PM	Room 307	David Meade	In this fast paced session, Business expert and BBC mentalist David Meade, will equip us with persuasive trading and learning techniques to assist us with influencing others	Demonstrate clear and persuasive communication.	Analyze trading techniques and power words to increase sales.	Identify best practices for pitching products or services.
Jojo	This is Your Event. This is Your Event on 5G.	1/7/2020	11:00 AM	12:00 PM	Room 154	Will Curran, Brandt Krueger	Get the inside scoop on how meetings and events can prepare 5G, the next giant leap in mobile technology. With connectivity speeds nearly 100 times faster than current	Discover the nuances, pros and cons of 5G technology.	Understand 5G's impact on every stage of a meeting/event lifecycle.	Create a 5G implementation timeline to help prepare your organization.
Becca	Tuesday Mid-Afternoon Live Interviews- 12:00 PM	1/7/2020	12:00 PM		Mash Up Studio	Leslie Bailey, David McMillan	Tune in for live interviews with various industry thought leaders, suppliers and featured speakers, live from San Francisco!			
	Tuesday Lunch Break	1/7/2020	12:30 PM	1:00 PM	-		We have built in a half hour break this year - grab a snack and take a short break!			
Becca	Tuesday Afternoon Live Interviews- 1:00 PM	1/7/2020	1:00 PM	1:30 PM	Mash Up Studio	Leslie Bailey, Eduardo Chaillo	Tune in for live interviews with various industry thought leaders, suppliers and featured speakers, live from San Francisco!			
Donna	Make the Right Connections: Who to Have in Your Corner	1/7/2020	1:30 PM	2:30 PM	Room 307	Janine Garner	With the click of the mouse you are virtually connected to someone halfway around the world as easily as your neighbor down the street. But are these connections	Discover the four types of people to have in your inner circle to help you succeed.	Recognize the value of a meaningful connection over the number of connections you have.	Learn what tools to cultivate that will lead to your future success.
Gina	AR/VR: Gimmick or Strategy	1/7/2020	1:30 PM	2:30 PM	Room 207	Stephen Rose	Session Details Coming Soon!			
Nick	Tuesday Afternoon Live Interviews- 2:30 PM	1/7/2020	2:30 PM	3:15 PM	Mash Up Studio	Leslie Bailey, Derrick Johnson	Tune in for live interviews with various industry thought leaders, suppliers and featured speakers, live from San Francisco!			
Nick	Tuesday Afternoon Main Stage   Go or No Go? Making Decisions That Maximize Results	1/7/2020	3:15 PM	4:15 PM	Main Stage		Go or No Go? That was the question the night of July 20, 1969, as Apollo 11 approached the lunar surface. Iconic NASA Flight Control Director, Gene Krantz, will tel			
						Landa Ballan Banda				



# **Chat Moderation Notes**

#### Thank you for moderating, please see the notes below.

There are two different links if you are using a computer or a tablet.

Computer

Tablet

https://live.digitellinc.com/apps/directory/packages/1931-7595/guest\_login https://live.digitellinc.com/apps/directory/packages/1931-7617/

If it still asks for the access code enter: 7617-U8B-6F2-NSU

At the beginning of each education session, please enter the following into the chat:

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For anyone who needs tech support, please click "request support"	
Education Conference 2020 is June 28 - July 1 in Montreal, Quebec, Cananda	
Convening Leaders 2021 is January 10-13 in Houston, Texas, USA	
Things to share throughout the day, at least once per session	Hyperlinks
Register for our Digital Event Strategist Self-Paced Course - Learn how to effectively	
plan and produce digital events on your own schedule.	https://dei.digitellinc.com/dei/courses
Become a member and save on products and events!	https://www.pcma.org/membership/join-pcma/
ONLY ON MONDAY AND TUESDAY - drawing is before Gene (Tues 3:15pm)	
Enter PCMA Foundarion Raffle and win a trip of the trip of a lifetime! Drawing will be	
during Tuesday afternoon's main stage with Gene Krantz.	https://foundation.pcma.org/get-involved/raffle/



### **Session Editing**

ting ority	Session Name	Date	Start Time	End Time	Location	Session ID	Presenters (comma separated)	Moderator	Link	Re-Edited	WP Published	WP Published by	Video Start Time	Video Edits	Video End Time	Additional Notes
	The Infinite Game	1/6/20			Hall C								54:06 "We're going to		01:28:47 after	
			9:00 AM	10:30 AM	(Main Stage	)	Simon Sinek Only		http://poma.mediasite	JW	DO NOT POST		kick off today"		"thank you"	
	Welcoming Diverse Travelers with More Inclusive Events	1/6/20	11:15 AM	12:15 PM	15-	4	Billy Kolber, Ed Salvato		http://poma.mediasite	JW	https://www.pom a.org/welcoming -diverse-traveler s-inclusive-even ts-lgbtg/		the video start, the pre-show slides seen	2:53 - 3:01 screen goes to black 50:23 - 53:25 to before from "the first question" to before "My name is Judy"	no change	Ask Caitlin if this should be posted if the f three minutes can't be fixed. Slides in slide soreen stay on first slide ur 2:35 50:23 - 53:25 there a few issues to it's be to take itall out (51:13 Spirit Airlines name in any LGBT story 51:14 mic in Q & A goe out mid answer)
	Creating a Psychologically Safe Workplace	1/6/20	11:15 AM	12:15 PM	30	7	Michelle Kim		http://pcma.mediasite		DO NOT POST					
	Events in China and the APAC Region: What's New and What's Next?	1/8/20	11:15 AM	12:15 PM	20	7	Erica Seo		http://pcma.mediasite	JW	https://www.pom a.org/events-chi na-apac-region- new-next/		3:05 "Erica Seo is Head of Sales"	6:16 - 7:17 After "this part of the world" to "so what I wanted to share"	no change	
	Trading Places: Sharing Stories of Failure to Lead to Success	1/8/20	11:15 AM	12:15 PM			Martin Boyle, Karen Hillard		http://poma.mediasite		DO NOT POST		3:54 "It is now my pleasure"			Check with Caitlin before editing
	Sustainability: No Longer an Option, But a Necessity	1/6/20	1:45 PM	2:45 PM	20	1	Mac Campbell, Dr. Aurora Benton, Michael Barrett, Mary Pat Cornett		http://pcma.mediasite	JW	https://www.pcm a.org/sustainabi ity-no-longer-op ion-necessity/		4:17 "without further ado"	5:03 - 8:56 video plays that can't be seen (can this be added?)		Can the video be be added?
	Reach New Business Heights with Purpose, Alignment & Leadership	1/6/20	1:45 PM	2:45 PM	30	7	Naomi Simson		http://pcma.mediasite	WL	https://www.pcm a.org/reach-new -business-purpo se-alignment-le adership/	<u>c</u>	2:31 Start with video start. after "good on you, Eric"	no edits	no change	Presentation slides can't be seen and ar referred to throughout the session
	Letting Go and Learning Fast to Thrive	1/6/20	1:45 PM	2:45 PM	20	7	Heather McGowan		http://pcma.mediasite	WL	https://www.pon	<u>n</u> Nick		no edits	53:42 no change	Don't edit out but 45:19 - 45:38 Speaker walks off camera, shaky camera after the too
	Ubertrends: How Trends and Innovation are Transforming Our Future	1/6/20	1:45 PM	2:45 PM	154	4	Michael Tchong		http://pcma.mediasite	JW	https://www.pom a.org/ubertrend s-trends-innovat ion-transforming -future/		no change	no edits	no change	
	Get to Yes in Contract Negotiations	1/6/20	3:30 PM	4:30 PM	20	1	Joshua Butler, Joshua Grimes, Carrie Abernathy	Heather Seasholtz	http://pcma.mediasite	JW	https://www.pcm	Nick	4:26 "it is now my pleasure"	23:23 - 24:12 after "down here" to before "okay, the questions"	no change	
	Leadership at All Levels: Using Intention to Build Success	1/8/20					Gail Alofsin				https://www.pom a.org/leadership -levels-using-int ention-build-suc	2	0:56		47:41:00	Oliobh an is fao dhaola faot 42 an is tas
	Stay in the Game by Increasing Your Adaptability to New Technology	1/6/20	3:30 PM	4:30 PM	30		Gail Alofsin		http://pcma.mediasite	744	<u>cess/</u>	INICK	0:56	25:25 - 25:51 after "yes" to before "that was awesome"	47:41:00	Slight mic feedback first 12 minutes

SCONVENING