CONVENING LEADERS
PCMA DALLAS
JANUARY 10-13, 2010

2010 PCMA Annual Meeting Host City Volunteer Page

Thank you for your interest in serving as a volunteer for the 2010 PCMA Annual Meeting in Dallas. The PCMA Annual Meeting is ***the*** event for meetings industry professionals to learn new strategies, discover innovative solutions, and share best practices. Volunteers will be an integral part of this event by providing "hands-on" support to both PCMA and the Dallas hospitality community.

REGISTER NOW for volunteer opportunities!

Frequently Asked Questions

1. **What is PCMA?**
   The Professional Convention Management Association (PCMA) is a nonprofit international association of professionals in the meetings industry whose mission is to deliver breakthrough education and promote the value of professional convention management. PCMA has nearly 6,000 members representing all facets of the meetings industry. Approximately 3,000 meetings professionals attend the PCMA Annual Meeting.

2. **Where and when is the meeting being held?**
   The PCMA Annual Meeting will be held January 10th-13th. A majority of the meeting will take place at the Dallas Convention Center and the Hyatt Regency Dallas with some events located at various special event venues around the city.

3. **What will I be doing as a volunteer? Is there a minimum amount of hours I have to volunteer?**
   Volunteers will serve in various roles ranging from evening reception greeters to educational session room monitors. Volunteers are required to serve at least 4 hours.

4. **What are the benefits of volunteering?**

   - Exposure to over 3,000 professionals in the meetings & hospitality industry
   - Complimentary admission to either the Opening Reception on Sunday, January 10th or the Tuesday Night, January 12th, Reception
   - Complimentary food & beverage before or after your shift at the Convention Center.
   - Complimentary parking at the Dallas Convention Center
   - Volunteers who work a four (4) hour shift and would like to register to attend the Annual Meeting (to have full access to educational & networking sessions) will receive a $100 discount off the Annual Meeting registration fee (see below for instructions on how to register). Please note that discounts are not stackable. If you take advantage of the special discounted rate for new membership fee in combination with Annual Meeting registration, you will not receive an additional volunteer discount.

5. **How do I register for volunteer shifts?**
   Click here for volunteer opportunities. Select "**No**" when you are asked if you have a "MyVolunteerPage.com" Username and Password. You will then be prompted to create a profile; once your profile is complete, you will be able to view available volunteer shifts.

6. **I'm interested in registering for the Annual Meeting so I can have full access to education sessions and networking events—how do I receive my $100 discount?**
   Please visit http://pcma2010.org/ for the link to register. When you move through the registration process, you will be prompted for an "Access Code". Please use the code that fits your registration or membership category. Please note that only registrants from Dallas and surrounding regional areas are eligible to receive the discount.

ACCESS CODE	REGISTRATION OR MEMBERSHIP CATEGORY
V2216	volunteer - professional member - $100 discount
V2217	volunteer - supplier partner member - $100 discount
V2218	volunteer – associate professional member - $100 discount
V2219	volunteer – associate supplier partner member - $100 discount
V2220	volunteer - professional nonmember - $100 discount
V2221	volunteer - supplier partner nonmember - $100 discount
V2222	volunteer - faculty member - $100 discount
V2223	volunteer - faculty nonmember - $100 discount

7. **What happens if my availability changes after I register for shifts and I can no longer volunteer?**
   Please contact Lisa Brannum, Chair of the Host City Volunteer Committee at lisa@be-seen.net as soon as possible if you can no longer serve as a volunteer.

8. **Who do I contact if I have additional questions?**
   Please contact Lisa Brannum, Chair of the Host City Volunteer Committee at lisa@be-seen.net.